### **BOARD OF SELECTMEN**

TOWN OF EAST WINDSOR 11 RYE STREET EAST WINDSOR, CONNECTICUT

### MINUTES OF SPECIAL MEETING

Tuesday, January 17, 2017 at 7:00 p.m.

Members Present: Robert Maynard, Richard P. Pippin, Jr., Steve Dearborn, Dale Nelson and

Jason E. Bowsza

Members Absent: None

### 1. CALL TO ORDER

First Selectman Robert Maynard called the meeting to Order at 7:02 p.m., in the East Windsor Town Hall, 11 Rye Street, East Windsor, Connecticut.

### 2. PLEDGE OF ALLEGIANCE

Everyone present stood and recited the Pledge of Allegiance.

### 3. AGENDA APPROVAL

MOTION made by (Pippin) and SECONDED by (Nelson) to approve the Agenda, as set for the January 17, 2017 Special Meeting of the Board of Selectmen.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

### 4. ATTENDANCE

Robert Maynard, First Selectman Richard P. Pippin, Jr., Deputy First Selectman Jason E. Bowsza, Selectman Dale Nelson, Selectwoman Steve Dearborn, Selectman

### 5. PARLIAMENTARY PROCEDURES

Mr. Maynard reminded everyone not to interrupt people when they have the floor and only to speak when recognized. Mr. Maynard also reminded everyone that they should treat everyone civilly and respectfully.

### 6. <u>APPROVAL OF MEETING MINUTES</u>

MOTION made by (Pippin) and SECONDED by (Nelson) to accept the Special Meeting Minutes from the January 3, 2017 meeting with the fixing of a few small typos.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

### 7. COMMUNICATIONS

**NONE** 

### 8. PUBLIC PARTICIPATION

Mr. Maynard stated the last meeting got a little out of control at the end and he believes in communications and that is why there are two Public Participations. He said communication is really the exchange of information and information on the facts. He stated that sometimes it is difficult to exchange information and that is why they use Robert's Rules of Order to help during meetings. He stated that no one is to single out and criticize a member of the Board of Selectmen or an audience member. If this happens, Mr. Maynard stated he will hit the gavel and tell the person they cannot criticize someone and he will move on to someone else.

Randy Reichle- wanted to address the increase in the legal fees for the Town. After the last meeting she said the audience was left with a perceived feeling that the increase was the Town Attorneys fault. With some research she stated in 2014 there was \$169,000 spent, 2015 there was \$207,000 and in 2016 there was \$291,000 spent. She stated that there was an average of \$90,000 spent with a netted revenue of over \$100,000 in back tax revenues. She stated \$40,000 was spent in Union negotiations, \$26,000 related to an Ethics violation and then the miscellaneous legal fees. She stated that when all of this was added up it constitutes the increase to the \$291,000. She stated that she feels better knowing where the money was actually spent.

**Ron Hocutt-** stated the word criticize is a rather nebulous term, who gets to define that and determine what is the line between criticism versus just a restatement of factual information? Mr. Maynard stated that you can't criticize and individual. Mr. Hocutt asked again who gets to determine it and Mr. Maynard stated that he does.

**Tom Talamini-** stated instead of using the word criticize, how about let's not make it personal? Mr. Maynard agreed with him.

**Bob Leach-** stated that if everyone follows Robert's Rules of Order and addresses their comments to the Chair that is one way to avoid all of this.

**Jon Matthews-** asked that later on in the meeting when discussing the hours of voting at referendums that the Board does not vote to reduce the hours. He hopes they retain the existing hours of 6 a.m. to 8 p.m.

**Registrar of Voters, Angelo Sevarino-** stated there is a fixed cost for publication of the ballots and other areas other than manpower. Secretary of State has said they can expand the hours not restrict them. A small amount of people come to the referendums, which he says is unfortunate because it is the primary vehicle by which they decide how much money the Town is going to spend. There are the same amount of people at 8 p.m. as there are at 6 a.m. He requests that if the hours are to be discussed he encourage the Board to keep them the same as they are now, 6 a.m. to 8 p.m.

### 9. BOARD AND COMMISIONS RESIGNATIONS AND APPOINTMENTS

A. Resignations:

**NONE** 

**B. Reappointments:** 

**NONE** 

C. New Appointments:

**NONE** 

### 10. <u>UNFINISHED BUSINESS</u>

Mr. Maynard reminded everyone not to interrupt people when they have the floor and only to speak when recognized.

### A. East Windsor's 250th Anniversary Commission Report:

Rebecca Talamini reported that their merchandise has come in. Sweatshirts are \$20, tote bags are \$8 and mugs and car magnets are \$5 each. She stated that the slogan contest is going on right now which ends February 10<sup>th</sup>. The slogan contest is for any East Windsor resident attending high school. The slogan can be up to 20 words long. Everything else is moving along.

#### **B.** Broad Brook Mill Site Remediation:

Nothing to report

### 11. New Business

# A. Discussion of Contract Negotiations with Supervisors Union, AFSMCE, Local 818 and Public Works Union, AFSCME, Local 1303-66:

Mr. Maynard stated he would like to be part of the negotiations. When asked if he would be able to work with Josh Hawks-Ladds he responded he would.

MOTION made by (Pippin) and SECONDED by (Bowsza) to reinstate First Selectman, Robert Maynard, to the Negotiating Committee.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

### **B.** Discussion of the Casino:

Mr. Maynard stated he would allow Public Participation here also. He then read a press release from the Mashantucket and Mohegan Tribes. They will be at the East Windsor Middle School Tuesday, January 24, 2017 at 7:00 p.m. to answer any questions anyone may have. There was no Board discussion at this time so it was opened to the Public.

Angelo Sevarino- stated that he is a strong supporter of the casino. He stated that he did have a few questions like what would the cost be to the fire and police departments? He would like to know what affect it will have on residential property values. He feels that people may think that it will enhance crime. He thinks that maybe there needs to be a study done. He thinks that there should be hard facts and not speculation and a study would do that. He is hoping that this can be expressed at the meeting when they come. Mr. Maynard stated they would work on that and that the first thing they all have to do is come up with a Developmental Agreement. Mr. Maynard stated that all of these things should be in the Developmental Agreement.

**Ron Hocutt-** stated he isn't sure if he is for or against the casino at this point. He read in an article in The Hartford Courant that it was stated that no referendum was needed and wanted to know what the basis was for that statement. Mr. Maynard stated that he checked with legal counsel and he doesn't know if it is binding. Mr. Maynard also stated that the land is private property and the Town can't vote on how a developer can develop his property.

**Steve Smith-** wants to know how the Town is going to lobby the legislators in the area that may not be in favor of the casino. Mr. Maynard stated he would talk to them; he would call them on the phone.

**Cathy Simonelli-** stated that she would like the impact on schools to be added to the list of things the Town needs to know more about. Mr. Maynard agreed and stated that the Town does not want education jeopardized.

**Dale Nelson:** stated that this will be a casino not a destination resort so there should not be a huge impact on the schools but it still needs to be looked at.

**Jason Bowsza-** was wondering when the Town will see a plan. He stated that people are starting to ask questions and that there really aren't any answers yet. He is wondering when the Town is going to learn what this is exactly and not just a concept. Mr. Maynard said that the plan he would like to see is when they would start and how long until they finish. Mr. Maynard feels that there will be a lot of information shared at the meeting on the 24<sup>th</sup>. If the questions aren't answered at the meeting then he will get the answers.

A lengthy discussion ensued.

Mr. Maynard canceled the Special meeting for Wednesday, January 18, 2017 at 2:00 p.m. He said he would put out a notice. He said they would reschedule it for some time after the informational meeting on the 24<sup>th</sup>.

**Dave Menard-** wants to know how they are going to entice people to come to a slot and card gaming casino as opposed to going twelve and a half miles to the \$900,000,000 casino in Springfield. He thinks that is one of the questions that they need to answer. Mr. Dearborn stated that you can't tell someone how to run their business. If they don't do well it isn't the Town's business.

**Ron Hocutt-** stated he read numerous times that the Tribal nation does not want to go into a community that does not want them. He said that if you think it hard to unload that property now wait until Disney World is there. Mr. Maynard stated that even if it fails they still have to pay taxes on the property. He thinks it won't happen, he feels they are going to succeed.

**Bill Loos-** said that he feels that the surrounding businesses are going to gain from the casino going in. He feels that there will not be a large impact on education in the Town.

**Tom Talamini-** stated he is in favor of the casino and that he would hate to see Windsor Locks get it. He doesn't want the Town to have all the impact of the casino but none of the tax revenue.

### C. Discussion of Hours of Voting at Referendums:

MOTION made by (Pippin) and SECONDED by (Dearborn) to set the voting hours for all of the referendums for the year 2017 from 6 a.m. to 8 p.m.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

### D. Setting of Dates for Budget Workshop Schedule:

Mr. Maynard stated that the Board should receive the budget on February 7<sup>th</sup> and then meetings need to be set up. They will be on February 9<sup>th</sup>, 16<sup>th</sup>, 18<sup>th</sup> and the 23<sup>rd</sup>.

Mrs. Nelson was wondering if they could be combined with the Board of Finance so they are only giving one presentations rather that two. This way both Boards would hear the same things. Mr. Pippin stated that would be a great idea but there would have to be a charter revision because the Board of Finance has to hold the hearings also. He thinks that an invitation should be extended to the Board of Finance to attend the meetings.

MOTION made by (Pippin) and SECONDED by (Dearborn) to accept the proposed budget meeting workshop calendar as published..

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

### E. Discuss Leasing a Blueprint Scanner/Printer:

Joe Sauerhoefer presented an estimate for leasing a blueprint scanner/printer from Action Blueprint and Supplies, LLC. The first year would be \$1,800 and years 2-4 would be \$2,200. This would include all maintenance, delivery, set-up and training. A brief discussion ensued. To read the estimate hereto attached as Attachment A (4 pages).

MOTION made by (Bowsza) and SECONDED by (Pippin) to lease a blueprint scanner/printer in an amount not to exceed \$8,400 for the next 4 years.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

### F. Approval of Tax Refunds:

MOTION made by (Nelson) and SECONDED by (Bowsza) to approve all of the Tax Refunds in the amount of \$3,342.27.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

### 12. <u>SELECTMEN COMMENTS AND REPORT</u>

A. **Jason E. Bowsza-** stated it was a quiet couple of weeks. He received an e-mail from a constituent that had e-mailed the entire Board a few times about the depreciating condition of the Town Hall Annex. The gentleman that wrote the e-mail along with some others stated they would like to do some of the repairs themselves. They offered to sign a liability waiver. He would like this to be

brought up for the Board's consideration. The Board should take this into consideration at a different time. I think that it is something to consider that we have some people willing and able to give it some TLC. I ask that this be brought up for further consideration at a later meeting. That is all I have, it has been a really quiet couple of weeks which has been really nice.

- B. **Dale A. Nelson-** Selectwoman Nelson read her report hereto attached as Attachment B (2 pages).
- C. **Richard Pippin, Jr.-** Inlands and Wetlands Watercourse Agency had a meeting. Not much going on, no new applications and no new business. The Old Business was a letter to the siting council pursuing solar farms on Wapping Road. The other Old Business was the status of a Bond Release on Newberry Village and took no further action. Under Miscellaneous 27 Thompson Road comes in for an informal discussion and presentation. They came in with some sketches for a new building. The Board listened to them and gave them encouragement to go ahead with it.
- D. **Steve Dearborn-** Has nothing to report.
- E. **Robert Maynard-** went to the meeting for the Community Renewal Team which delivers Meals on Wheels to the Town residents and for the Senior Center five days a week. They are underfunded right now but the will continue to make home deliveries so that won't be affected. They are going to contact the Senior Center and discuss and work out mitigation. That will be a cap on the number of seniors that can attend, basically a first come, first serve. They will also stop serving holiday meals and will not serve two meals a month. The Town could pay them \$7,000 and not lose anything.

### 13. PUBLIC PARTICIPATION (Another opportunity for the public to make comments)

**Cathy Simonelli-** February will be a Board of Selectmen and Board of Education public hearing on the budget. She also wanted to correct something earlier stated by Mrs. Nelson, Dr. DeBarge's title will be Superintendent not President. There will be a number of Meet and Greets scheduled so people can come out and meet Dr. DeBarge.

**Bill Loos-** stated that at the Mill Site Eversource is removing the transformer so that has started.

**Bob Lyke-** says that the fate of the casino is in the hands of the General Assembly and it is not even on the General Assembly floor yet. It is in the hands of the Public Safety Committee and it may never come out of Committee. He also stated that a Representative from Windsor Locks is trying to put together a study on the effects of a casino in the area. He passed out a statement and read it. To read the statement hereto attached as Attachment C (1 page).

**Rebecca Talimini-** noticed there was no calendar on the wall and asked if they wanted a calendar and Mr. Bowsza said yes and thank you. Joe Sauerhoefer told them to leave it on the table and he would hang it tomorrow.

Marie DeSousa- She missed the casino conversation but she received a call from the people doing the survey about the casino coming to Town. She stated that yes she supports it and that it will help the tax base for the Town. She is concerned for East Windsor. She stated it seemed like a lot of spending was going on and that the Town needs to slow down a little bit. The last thing she wanted to say was that everyone needs to move forward and respect each other. We don't have to agree with each other's opinion but we have to respect what people have to say. She hopes the Board has learned from the display at the last meeting and can move forward to make East Windsor a better place.

### 14. SIGNATURES FOR APPROVAL OF CHECK REGISTERS

Completed

### 15. EXECUTIVE SESSION

MOTION made by (Pippin) and SECONDED by (Dearborn) that the Board of Selectmen enter into Executive Session at 8:41 p.m. pursuant to C.G.S. Section1-200 (6)(a) and Section 1-200 (6)(e) 1-210 subsection (b) to include Len Norton and Joe Sauerhoefer.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

The Board came out of Executive Session at 9:47 p.m.

MOTION made (Bowsza) and SECONDED (Pippin) to accept the job description for title of Operations Manager as presented.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

MOTION made (Bowsza) and SECONDED (Nelson) to offer the position of Operations Manager to Joseph Sauerhoefer as a promotional upgrade at an annual salary of \$78,000.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

MOTION made (Bowsza) and SECONDED (Dearborn) to amend the Public Works Director/Town Engineer's employment agreement to add duties of an IT Manager and Town Properties and to compensate him at an annual salary of \$107,658 as a result of these added responsibilities with approval from the Town Attorney.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

### 16. ADJOURNMENT

MOTION made by (Pippin) and SECONDED by (Dearborn) to adjourn the meeting at 9:55 p.m.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

Respectfully Submitted,

Rebecca D'Amicol, Recording Secretary

Action Blueprint and Supplies, LLC 284 Broad St.			Estimate
Manchester, CT 06040		Date	Estimate ∉
860 647-1223		1/5/2017	Proposal
Name / Address			
Town of East Windsor First Selectman's Office 11 Rye St. Broad Breok, CT 06016			
		[	Project
Description	Qty	Cost	Total
Action Blueprint is proposing to install a Ricoh 3601 which prints in black and white. It sears in color and block and white. The first year cost would be \$1800.00, the next 3 years would be cost \$2203.00 per year. Included is delivery ( first floor only), ser-up, training and supplies. Action Blueprint would maintain the machine at no additional cost. All IT work is performed by customer after installation. Any IT work performed by Action Blueprint after installation is billable.  Year one Year two, three and four Exempt Sales Tax	1 3	1,800.00 2,200.00 0.00%	1,800.00° 5,600.00° 0.00
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### Page 3 of 4 Attachment A Aficio MP W3601 - Ricoh Production Print page 3 The MP W3601 Plus is one option in our new Signature Series of pre-configured, ready to ship units. Designed with the most popular combination of features and henefits, our Signature Series lets you choose the specific pre-configured bundle that best fits your business ${\it needs} - {\it all}$ while helping you save time and money, and providing easy installation. For the MP W3601 you can also choose from a base model that you can accessorize yourself: Afficio MP W3501 Plus Affelo MP W3501 Base Model Best Used Large-format recimital documents Large-former documents and complex projects Color, Copy, Print, Senn Functions Color, Copy, Print, Scan Max Print 6.4ppm D-size LEP, 3.4ppm H-size SEF 5.4pper D-size LEF, 3.4ppm E-size SEF Speed Roll Feeder Type 3501A Options Acressories Seanner Option Printer Option File Format Converted Additional All Options Features USDaxy/SD Slot PlotyVorks Code Fowe-Filter Request a Onore Request a Chiote Recent Posts · Page Top http://rpp.ricoh-usa.com/products/production-printers/wide-format/aficio-mp-w3601 1/10/2017

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AHadrment B page 1

1/02 WHPFD

700 PM

I did not properly report on this meeting at the 01/03 BOS. The meeting was opened and then went into executive session. They were out of session at 7:40: Rich Austin was named the new WHPFD Fire Marshall. The decision to hire two more part time paid fire fighters was decided (safety issues) – where does the money come from? Treasurer Barton said he could move 12 K from undesignated refunds, they saved 5 K on the snow removal bid, and the other 26 K is coming out of their CIP. There were 404 calls in 2016.

1/05 BBFD

700 PM

The generator is 95% complete. I pads were bought for the trucks; Joe Sauerhoefer and Lt Chief Gerry continue to work on computer upgrades. IM is working great, it allows all firefighters who will be coming to the fire to post their ETA, this allows for better planning. Chief Arcari and Lt Chief Bancroft will meet with 1<sup>st</sup> selectman on 1/12 to discuss budget, they will be requesting funding for 3 part time fire fighters for the 2017-2018. 6 are in fire fighter 1 school, \$1,150 per person and then they need bunker gear about 13 K on top of school. There were 599 calls in 2016 (reminder about 200 were medical calls). Chief is aware of a new mandate for Fire Apparatus Registration annually in March 3 trucks will cost approximately 5K, the duty truck and any other registered vehicle must also be registered. The DOT inspection will also take place at that time

1/11 Board of Education

730 PM

The EWMS music department entertained us with their chorale ability, then a trio of flutes. What great talent we have in our town. Unfinished Business - the Modular Project is on hold at this time (connector), the Alliance Grant - Vestibule is done, air conditioning should be complete 1/16, the bid for windows will be opened the end of January (6/30 all funds must be spent). The town has been notified that Mod Space has filed for bankruptcy. The town still holds the bond and the warranty are provided from the manufacturer (sidewalks and landscaping along with the VCT flooring in both the 4 and 10 units). The field trip has been scheduled for April 7th - 14th going to London, England and Paris, France (6 students and 2 adults). The Veteran's Association has outgrown the town hall for the road race, so Nov 11th 2017 this event will be held at the High School. 2 students want to attend the Suffield Agriscience program (in lieu of Rockville) Dr Kane stated the cost is the same for both schools. The Education Aid from the state shows East Windsor will lose 64K - this reduction is salaries. Not sure if the Alliance Grant will be available to East Windsor next fiscal budget. Ata the Dec 19th meeting (which I did not attend) a legal opinion was given on 12/15 from Atty Chinni, stating CGSS 1-225 (c) "provides the Board must be available to the public at least 24 hours in advance of the meeting in two places: the Board's office and the office of the town clerk. There is no requirement that the agenda be posted on the Board's website; that provision only applies to agencies of the State of CT". My idea is for transparency is the agenda is posted to the town website. Also at that meeting after coming out of executive session the Board voted to approve the drafted contract of employment for Dr. Christine DeBarge as Superintendent of the East Windsor school district,

Attachment 8 page 2

effective upon retirement of the previous superintendent and continuing up to and including 6/30/20 – the vote was unanimous

1/13 EW Youth Center

only 2 young men

630 to

800 PM

Housing Authority

conflict with BOS meeting

700

1/17 PM

They continue to work on grants, updating the water system, working with the Police Dept speeding issues.

Any updates from the Police Commission or WPCA?

Regards, Dale Nelson

East Windsor Selectwoman



## **Bob Lyke**

I am convinced more than ever that we don't need a Town Philosopher like me. East Windsor is long overdue for a professional human resources person and a Town Manager form of government that retains the Board of Selectmen and the Town Meeting as the legislative branch. Hiring a full-time professional economic development person is the answer to balancing the budget through increased revenues.

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